



CEC Meeting Minutes

Location: Crowe LLP

Date: Tuesday, June 30, 2026

Time: 3:30 pm to 4:15 pm

Attendees: Vance Green, Jonathan Dunn, Mariyyah Sulaiman, Diane Gustard, Natasha Walker, Jessica Sanchez, Marilyn Ballie, and Phoebe Leslie.

Agenda Items

Call to order

- Vance called the meeting to order at 3:30 PM.
- Marilyn motioned to approve the June 16th CEC meeting minutes, and Mariyyah seconded the motion.

Officers' updates

- Mariyyah stated that she contacted the party responsible for the AGA national website.
- Vance reported that the domain was secured for the local chapter AGANYC.org.
- He added that this would allow CEC members who require email to have separate email addresses for better organization and collaboration.
- Jonathan reported that the IRS reinstated the chapter.
- Jonathan also added that he started the process for the chapter's checking account.

Committee Reports

- Diane stated that she is still finalizing the revision of the bylaws.
- She reported that the council needs to agree on which positions are necessary. She reported that the goal is to have the by-law submitted to the committee by July 1st.
- The chapter still needs a strategic plan. It was reported that AGA National does have an AGA template for the council to follow.

Unfinished Business

- The chapter needs an ACE program chair. The ACE program chair would use the tracker to record points and communication on the AGA website.
- The chapter also needs a National Chapter Council (NCC) Representative. The NCC representatives' responsibilities include meeting with AGA national, reporting issues, obtaining feedback, and reporting insights to the local council.

Certificate of Incorporation

- Vance stated that the Certificate of Incorporation was approved
- The official home of the New York City Chapter of AGA is the Crowe offices at 485 Lexington Avenue.

Chapter Meeting Schedule



- The council established a meeting schedule for the next three months as follows:
 - July 28, 2026, at 3:30 pm (virtual)
 - August 25th at 3:30 pm (in person)
 - September 29th at 3:30 pm (in person)

Photos and Bio for CEC Members

- Mariyyah stated that she received headshots from some committee members
- She requested that committee members who did not provide headshots submit by July 1, 2026.

New Business

- Vance stated AGA National has the Achievement in Chapter Excellence program.
- He stated that National released the 2026-2027 calendar, which includes key milestones.
- The information can be found in the ACE program under chapter resources on the AGA website after logging in to the AGA account.
- He reported that the ACE program is an internal competition between chapters.
- Vance stated that a chapter must complete eight tasks to be considered active.
- As these milestones are accomplished, points are assigned; therefore, the more points a chapter has, the better.
- AGA National has a template that lists each objective and its specified timeline, serving as a checklist. We submitted our roster ahead of time; therefore, we received the bonus points.
- AGA checks on the status of the chapter, and the next milestone to achieve is the submission of the strategic plans and goals by August 1, 2026.
- Vance stated that CEC members should review “2026-2027 ACE recording template”
- The AGA website has sections on providing educational activities and networking opportunities, CFGM support, and community objectives.
- Chapter members should review the sections in their respective areas of responsibility.
- Vance reported that the AGA website has a membership section. The NYC chapter has approximately 74 active members.
- He added that the chapter should aim to increase its membership, which would help us move up a tier. There is a section that talks about young professionals.
- If the chapter attracts members among young professionals, it can earn points. Vance stated that student membership is free; therefore, it will improve the chapter's numbers.

Chapter Governance Manual

- Vance stated that the Chapter Governance Manual, which documents chapter roles, should be reviewed by committee members at the next CEC meeting.
- This will help facilitate that everyone is in synch with their position expectations.

Announcements

- Vance stated that there was no additional information at this time.
- Vance reported that he was waiting to meet with Ken to discuss the community service opportunity he proposed at Bronx Community College.



Prepared by Phoebe Leslie

Approved on July 28, 2026